

RESOLUTION NO. 2842

ORIGINAL

**A RESOLUTION AMENDING THE CITY OF MUSKOGEE,
OKLAHOMA MUNICIPAL BUDGET FOR FISCAL YEAR 2020-
2021 PROVIDING FOR ADDITIONAL REVENUES, AS WELL AS,
TO PLEDGE SAID REVENUES**

WHEREAS, the City of Muskogee has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-216; and

WHEREAS, the City Manager has prepared a budget for the fiscal year ending June 30, 2021 (FY 2020-2021) consistent with the Act and the City Council has adopted the same as per Resolution No. 2818; and

WHEREAS, consistent with the Act, the City of Muskogee as of September 30, 2020, has now closed out fiscal year ending June 30, 2020 and no further expenses chargeable to said fiscal year are legally permitted.

WHEREAS, through cost saving measures and fiscal responsibility implemented in Fiscal Year 2019-2020, the City of Muskogee General Fund has an unexpended balance of \$294,985

WHEREAS, consistent with Section 17-211(A) of the Act, the amount of \$294,985 shall be carried over into the General Fund of the current fiscal year ending June 30, 2021.

WHEREAS, once carried over, the City of Muskogee finds that 25% of this carryover balance or \$73,746 should be transferred into the fund entitled the "Special Project Fund" which shall be used to fund projects designated at the discretion of the City Council.

WHEREAS, the remaining 75% of this carryover balance or \$221,239 should be transferred into the Stabilization Account within the General Fund to be used only for purposes and activities set forth in Ordinance No. 4079-A.

WHEREAS, The CARES Act established the Coronavirus Relief Fund (the "Fund") and appropriated \$150 billion to the Fund.

WHEREAS, The City of Muskogee was eligible for \$2,860,678 in reimbursement for COVID-19 related expenses and received all of that allocation.

WHEREAS, \$2,000,000 of that reimbursement is to be made available for budgeting in the "Special Projects Fund" which shall be used to fund projects at the discretion of the City Council.

WHEREAS, \$860,678 should be budgeted into the General Fund for disaster mitigation.

WHEREAS, during the budget process in March of 2020 there was uncertainty of what the global pandemic would create on sales tax revenue, which lead to sales tax revenue being budgeted more conservative than necessary.

WHEREAS, sales tax remittances received from the Oklahoma Tax Commission reveal to be performing much greater than anticipated in March 2020.

WHEREAS, the new forecasted sales tax is based off the previous six month actuals and is still conservative but will provide \$1,491,500 increase in revenues to the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MUSKOGEE, OKLAHOMA:

SECTION 1: The City Council of the City of Muskogee does hereby amend its FY 2020-2021 Budget to: (a) incorporate a carryover balance into the General Fund of \$294,985 a sum which represents the unexpended balance of the General Fund at the close of Fiscal Year 2019-2020; (b) incorporate \$2,860,678 received from the Coronavirus Relief Fund established by the CARES Act; (c) incorporate \$1,491,500 increase to sales tax revenue; (d) allocate \$2,000,000 from the CARES Act and 25% of the carryover or \$73,746 to be deposited into the Special Project Fund; (e) allocate \$860,678 of the CARES Act into the Disaster Mitigation accounts and \$1,491,500 additional sales tax revenue into various accounts in the General Fund (f) allocate 75% of the carryover or \$221,239 to be held in the Stabilization Account within the General Fund to be used only for purposes and activities set forth in Ordinance No. 4079-A.

The Budget Amendment Forms attached hereto as Exhibit A and B is demonstrative of the action contemplated by this Resolution.

SECTION 2. The City Council does hereby authorize the City Manager to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2020-2021, from one line item to another, one object category to another within a department, or one department to another within a fund, without further approval by the City Council.

SECTION 3. Any and all further supplemental appropriations or decrease in the total appropriation of a fund shall be adopted at a meeting of the City Council and filed with the State Auditor and Inspector.

ADOPTED AND APPROVED, by the City Council of Muskogee this 7th day of December 2020.


MARLON J. COLEMAN, MAYOR

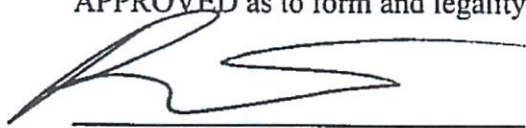
ATTEST:


TAMMY MURPHY, CLERK

(seal)



APPROVED as to form and legality this 7th day of December, 2020.



ROY D. TUCKER, CITY ATTORNEY

APPROVED FOR FUNDING:


JEAN KINGSTON, CITY TREASURER



BUDGET AMENDMENT FORM EXHIBIT A

Fund: GENERAL
Amendment #: 1
Fiscal Year: 2021

<u>Description</u>	<u>Estimated Revenue</u>		<u>Appropriations</u>	
	<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
Taxes/Sales Tax	\$ 1,491,500.00			
CARES ACT	\$ 860,678.00			
Disaster Mitigation			\$ 860,678.00	
Depot Green			\$ 25,000.00	
Beautification (Code Enforcement)			\$ 275,000.00	
Capital Projects Manager			\$ 70,000.00	
Emergency Management Assistant			\$ 60,500.00	
Economic Development			\$ 20,000.00	
911 Center			\$ 75,000.00	
Media Relations "Liveable Muskogee"			\$ 100,000.00	
Police Parking Fence			\$ 25,000.00	
Animal Shelter (Spay & Nueter)			\$ 10,000.00	
Human Resource Employee Appreciation			\$ 20,000.00	
Park Locks			\$ 20,000.00	
Payment Center Tube System			\$ 30,000.00	
Downtown /Depot Holiday Decorations			\$ 50,000.00	
Security Cameras			\$ 50,000.00	
Hatbox Livestock Pens/Blenchers			\$ 56,000.00	
Swim & Fitness Center AAON System			\$ 400,000.00	
Employee Raises			\$ 205,000.00	
Totals:	<u>\$2,352,178.00</u>	<u>\$ -</u>	<u>\$ 2,352,178.00</u>	<u>\$ -</u>

EXPLANATION: When revenues were forecasted for Fiscal Year 2021 sales tax revenue was budgeted consevatively. During the first six months of the fiscal year sales tax revenue came in drastically higher than budgeted. This exhibit represents the additional revenue recieved and anticipated and the appropriations for said sales tax as well as the additional revenue recieved from the CARES ACT and is appropriated for disaster mitigation.

Date approved by City Manager & Signature _____ Date _____

Date approved by Governing Body & Signature _____ Date _____



BUDGET AMENDMENT FORM EXHIBIT B

Fund: SPECIAL PROJECT
Amendment #: 1
Fiscal Year: 2021

<u>Description</u>	<u>Estimated Revenue</u>		<u>Appropriations</u>	
	<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
CARES ACT	\$ 2,000,000.00			
TRF From General Fund	\$ 73,746.00			
Housing Incentive			\$ 300,000.00	
Employee Stipend			\$ 420,000.00	
Hotbox Parking			\$ 400,000.00	
Animal Shelter Equipment			\$ 100,000.00	
Facility Shortfall:				
Martin Luther King			\$ 10,000.00	
Roxy			\$ 39,000.00	
Swim & Fitness Center			\$ 94,000.00	
Civic Center			\$ 150,000.00	
Finance Software			\$ 100,000.00	
Motel/Demo			\$ 150,000.00	
Fire Station			\$ 150,000.00	
Bearcat			\$ 150,000.00	
Contingency			\$ 10,746.00	
Totals:	<u>\$2,073,746.00</u>	<u>\$ -</u>	<u>\$ 2,073,746.00</u>	<u>\$ -</u>

EXPLANATION: This exhibit represents the additional revenue recieved from the CARES ACT and the transfer of 25% of the surplus revenues/expenditures from fiscal year 2020 and the appropriations for said funds.

Date approved by City Manager & Signature _____ Date _____

Date approved by Governing Body & Signature _____ Date _____

RESOLUTION NO. 2826

**A RESOLUTION AMENDING THE CITY OF MUSKOGEE,
OKLAHOMA MUNICIPAL BUDGET FOR FISCAL YEAR 2020-
2021 PROVIDING FOR ADDITIONAL REVENUES AND
EXPENDITURES TO THE POLICE EQUIPMENT GRANT FUND**

WHEREAS, the City of Muskogee has adopted the provisions of the Oklahoma Municipal Budget Act (the Act) in 11 O.S. Sections 17-201 through 17-216; and

WHEREAS, the City Manager has prepared a budget for the fiscal year ending June 30, 2021 (FY 2020-2021) consistent with the Act and the City Council has adopted the same as per Resolution No. 2818; and

WHEREAS, the Muskogee Police Department has a membership with the United Police Canine Association (UPCA). K-9 Officer Oli lost his life earlier this year, as part of that membership the UPCA provides death benefits for line of duty deaths.

WHEREAS, the Police Equipment Grant Fund did not anticipate these circumstances during the budget process.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
THE CITY OF MUSKOGEE, OKLAHOMA:**

SECTION 1: The City Council of the City of Muskogee does hereby amend its FY 2020-2021 Budget to: (a) incorporate \$3,000 into Police Equipment Grant Fund by increasing revenues and expenditures by the stated benefit amount.

The Budget Amendment Form attached hereto as Exhibit A is demonstrative of the action contemplated by this Resolution.

SECTION 2. The City Council does hereby authorize the City Manager to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2020-2021, from one line item to another, one object category to another within a department, or one department to another within a fund, without further approval by the City Council.

SECTION 3. Any and all further supplemental appropriations or decrease in the total appropriation of a fund shall be adopted at a meeting of the City Council and filed with the State Auditor and Inspector.

ADOPTED AND APPROVED, by the City Council of Muskogee this 28th day of September 2020.

Marlon J. Coleman
MARLON COLEMAN, MAYOR

ATTEST:

Tammy L. Trace
TAMMY L. TRACE, CITY CLERK



(seal)

APPROVED as to form and legality this 25th day of September 2020.

Roy D. Tucker
ROY D. TUCKER, CITY ATTORNEY

APPROVED FOR FUNDING:

Jean Kingston
JEAN KINGSTON, CITY TREASURER

ORIGINAL

RESOLUTION NO. 2846

A RESOLUTION AMENDING THE CITY OF MUSKOGEE, OKLAHOMA MUNICIPAL BUDGET AND THE MUSKOGEE REDEVELOPMENT AUTHORITY BUDGET FOR FISCAL YEAR 2020-2021 PROVIDING FOR ADDITIONAL REVENUES, AS WELL AS, TO PLEDGE SAID REVENUES FOR TRANSFER TO THE MUSKOGEE TOURISM AUTHORITY.

WHEREAS, after closing its 2020 fiscal year financial records pursuant to its contract with the Muskogee Redevelopment Authority to operate a tourism program, the Greater Muskogee Area Chamber of Commerce is refunding unexpended revenue in the amount of \$180,599.88 to the Muskogee Redevelopment Authority;

WHEREAS, said funds are earmarked pursuant to City Ordinance No. 3855 - A for the operation of the City's Tourism program and as such must be used exclusively for the purpose;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MUSKOGEE, OKLAHOMA AND THE TRUSTEES OF THE MUSKOGEE REDEVELOPMENT AUTHORITY

SECTION 1: The City Council of the City of Muskogee does hereby amend its FY 2020-2021 Budget to: (a) incorporate a reimbursement of \$180,599.88 in tourism dollars from the Greater Muskogee Area Chamber, allocating the \$180,599.88 back to the Muskogee Redevelopment Authority which had previously distributed it to the Greater Muskogee Area Chamber; (b) The Muskogee Redevelopment Authority does hereby amend its FY 2020-2021 budget to: incorporate \$180,599.88 from the City of Muskogee; allocating \$180,599.88 to the Muskogee Tourism Authority to use in accordance with its trust purpose.

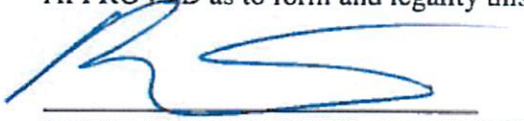
ADOPTED AND APPROVED, by the City Council of Muskogee this 25th day of January 2021.


MARLON J. COLEMAN, MAYOR

ATTEST

TAMMIE L. WASTE, CLERK
(seal)

APPROVED as to form and legality this 25th day of January, 2021.



ROY D. TUCKER, CITY ATTORNEY

APPROVED FOR FUNDING:



JEAN KINGSTON, CITY TREASURER

ADOPTED AND APPROVED, by the Trustee of the Muskogee
Redevelopment Authority this 25th day of January 2021.



MARLON J. COLEMAN, CHAIRMAN

ATTEST:

TAMMY L. TRACY, CITY CLERK

(seal)

APPROVED as to form and legality this 25th day of January, 2021.



ROY D. TUCKER, ATTORNEY FOR AUTHORITY

APPROVED FOR FUNDING:

JEAN KINGSTON, CITY TREASURER